

TO: Parents/Guardians of HHS/AFJROTC Drill Team

FROM: MSgt Driver

SUBJECT: Drill Team Orientation Packet

Welcome to Competitive Drill. This packet is designed to introduce both parents and cadets to the way the team will function. It contains documents that you will be responsible for reading and signing as well as informational documents for you to keep.

First off, Competitive Drill is a zero hour class. The team will perform in approximately 10 drill events during the course of the year. The drill team has three sections: an armed team, an unarmed team, and a color guard.

As the drill team coordinator, I am committed to this vision. Our drill team will compete with honor and excellence in all phases of competition that are mandated for grand champion awards. We are one team engaged in one competition. Just as in football, the offense relies heavily on the defense, and the defense needs the support of the special teams, so it is on this team. The armed team is only as crisp as the unarmed team and without the efforts of the color guard neither team can succeed. I expect each member of this team to hold up their end by attending and being productive in practice and by competing as a team to the best of their ability.

Both the armed and unarmed regulation teams are set up for a minimum of 10 cadets. Some drill meets cap the maximum number of cadets at 13, some have no maximum. The color guard competes with no more than four cadets. All cadets enrolled in the competitive drill class will be trained in all phases of regulation drill with and without arms as well as color guard. All cadets will be taught both the armed and unarmed exhibition sequences and then they will be given time to hone their skills. This is a lot of material to cover in 40 minutes of class each day; therefore, as the coach of a successful team, I will conduct practice in the following manner to hone the necessary skills.

A successful year is forged with successful practice time. Hamilton is home to multiple sport teams with multiple state titles. Those teams did not get to that level of proficiency with 40 minutes of practice a day, five times a week. Marching band practices at least eight hours a week at school as part of their requirement to perform. The basketball and football teams practice during school breaks and out of season. With that being said our practice schedule is as follows:

The first two weeks of school drill class starts at the regular zero hour time of 0630.

Beginning **5 August**, every school day, drill class will begin at 0600. This will continue until our last drill meet of the school year.

Starting in the second quarter, we **may** have after-school practices from **1430 till 1600 on varying school days**. This practice time will be on an as needed basis; however, these additional practice times will be scheduled with plenty of advanced warning.

During the fourth quarter there will only be zero hour practice, unless we need additional time for the last drill meets of the school year.

There **may** also be training sessions over breaks (fall, and spring), these practices would coincide with meets that happen over break or immediately after break. The goal of these sessions is to allow the cadet as much opportunity to gain proficiency prior to competitions.

By the end of the first quarter, **if the team is large enough**, cadets will be designated as primary and alternate team members. The selection will be made before the fall break, just ahead of the bulk of the monthly drill events. If a cadet is selected as a primary, they will be expected to perfect their skills, and maintain their proficiency for whichever area they are assigned. Primary cadets will be used heavily in the majority of drill meets (certain limitations may apply). Their position as a primary isn't a right; it can be pulled for substandard

performance during practice or competition, in academics, or for deficiencies in leadership/followership roles. A cadet chosen to be an alternate has options they must process. Each option carries with it different degrees of responsibility.

Option 1: Cadet continues with the team for the school year with the understanding that they will not see as much “playing” time as a primary member. This option gives the cadet more time to hone their skills, allows them to compete at drill meets that allow more than one of the same type of team (team members will be briefed when such meets occur) and allows them the opportunity to collect participation points towards ribbons, athletic letter and awards given throughout the course of the year.

Option 2: Cadet opts to leave the drill team at end of the **first semester**, no harm no foul; they will receive the grade they earned for the semester. During the first semester they are still a part of the team and must go with or do whatever the team is doing. They have all the opportunities the cadets who take the first option do.

Finally, if a cadet is selected as an alternate, they have the opportunity to become a primary. This is done by way of a challenge. An alternate will submit his/her name to the drill team commander along with the name of the primary cadet they want to challenge. I will arrange a time for both cadets to perform the sequence for which the challenge was initiated. I will score the cadets and the cadet with the highest score will be the primary for that position. The lower scoring individual will become the alternate. A cadet must wait three weeks before challenging the same cadet again.

Those are the cadet options; I also have decisions I have to make regarding cadets continuing in drill. A cadet may be asked to leave drill at the end of a term if, the cadet cannot or will not conform to the standards used to guide the team, if their behavior during competitions and practice is such that it weighs on the morale of the team, or the cadet is struggling academically in a few, some or all their classes. In all things I must consider what is in the best interests of the team more than a cadet’s desire to remain with the team

FAQs

Q: My cadet is an alternate, will they ever compete as a primary?

A: As with all sports (yes drill is a sport as governed by the AIA and a class just like freshman football, cheer, and band) an alternate team member will have opportunities to compete as a primary, especially in cases where a primary member cannot perform because of grades, performance or disciplinary issues.

Q: How do you decide which cadets are on which team?

A: Demonstrated skill! I understand a cadet may want to be on the armed team but if that cadet will not or cannot develop the skills necessary to spin, throw and catch a weapon, I will try to develop their talents on other parts of the team.

Q: Why are some cadets on both armed and unarmed teams?

A: With the drill team we have to be flexible. When the team has less than 20 cadets, everyone has to be available for any team. Some cadets excel at armed and unarmed some cadets are only proficient in one area. I place cadets in positions based on their skill. If a cadet is amazing at armed and unarmed and there is no alternate available that cadet will be on both teams. Sometimes eligibility issues dictate if a cadet has to perform in multiple areas.

If you have any concerns about this policy, please contact MSgt Driver at (480) 883-5205 or by email at driver.fred@cusd80.com

**AIR FORCE JUNIOR ROTC
862nd ARIZONA CADET GROUP (AZ-862)**

**AEROSPACE SCIENCE (AS) 500
COMPETITIVE DRILL
COURSE MANAGEMENT PLAN / SYLLABUS
SCHOOL YEAR 2024-2025**

Credit Hours/Types: 1 credit hour (year-long) / Elective Credit or PE Credit

Required Textbooks/Materials:

DAFPAM 34-1203, Drill and Ceremonies
AFJROTC Drill and Ceremonies Student Workbook
DAFI 36-2903, Dress and Appearance of Air Force Personnel
Drill Team General Knowledge Book
TC 3-21.5 Drill and Ceremonies (U.S. Army)
AZ-862 Cadet Handbook
Note: Additional material may be assigned by the instructor.

Instructor:

Master Sergeant Driver, driver.fred@cusd80.com, 480-883-5205, Office Hours - 1430-1530 daily

Course Description:

This course is designed to provide cadets with the skills necessary to compete in all phases of drill as well as color guard. Cadets will learn to follow simple instructions, pay attention to detail and utilize teamwork. In addition, cadets will gain exposure to; Americana, general military knowledge, customs and courtesies, military bearing, discipline, leadership skills, and followership skills.

Class Schedule:

The zero hour class period meets every school day beginning at 0625 and ends at 0720.

Course Objectives:

Demonstrate knowledge of individual and flight drill
Demonstrate knowledge of the manual of arms
Demonstrate knowledge of the proper wear of the AFJROTC uniform
Demonstrate knowledge of color guard procedures and the manual of colors
Recite correct answers to general knowledge questions
Perform as member in a regulation drill sequence
Perform as member in a synchronized exhibition drill sequence
Perform as member in a color guard event

Uniform Requirements:

Cadets in drill are required to wear the prescribed uniform to all drill events, in addition to wearing the standard uniform on the scheduled uniform wear day for their AS-XXX class. Meeting AFJROTC course requirements for weekly uniform wear will not be feasible during periods of virtual instruction. Instead, we will provide lessons that cover proper setup of and procedures for wear of the Air Force uniform. Uniform descriptions and wear procedures are detailed in the Cadet Handbook.

Grading Procedures:

-Quarter Grades All assignments, quizzes, tests, performances, and homework are weighted the same. Late homework and/or assignments may be accepted at the discretion of the instructor but are not required to be.

- Semester Grades are based on a combination of that semester's quarter grades and a semester final exam at a proportional rate of 40%-40%-20% (40% Quarter 1/3, 40% Quarter 2/4, 20% Semester Final Exam).

Grading Scale:

<u>Grade</u>	<u>Percentage Required</u>
A	90% or above
B	89% to 80%
C	79% to 70%
D	69% to 60%
F	59% and below

Classwork/Homework/Tutoring: Class assignments/homework descriptions and due dates will be listed in Infinite Campus. Cadets have until 1500 hours on the due date to complete & turn in an assignment for full credit. Assignments may be turned in for partial credit after this deadline (credit awarded at the discretion of the instructor). Cadets who miss class "unexcused" will receive a zero (0%) for any graded work in that class period (e.g. uniform-wear, PT, classwork assignment, quiz, test). Cadets with absences listed as "Excused" in Infinite Campus need to coordinate with the instructor to make up missed assignments. Google Classroom may occasionally be used for students to submit makeup work or classwork during a quarantine period. Instructors will provide details for use of Google Classroom. See the Cadet Handbook for additional information regarding makeup work. Instructor is available after school daily from 2:15 - 3:00pm to tutor cadets. It is incumbent on the cadet to seek assistance when needed.

Make-up quizzes/tests (to improve below-average scores) may be possible at the discretion of the instructor.

Attendance Policy: Cadets who are tardy to class will be assigned After School Detention (ASD) with the instructors, to be served within 2 days of the tardy. In accordance with district policy, a cadet may be dropped from the class should they exceed the CUSD-prescribed semester absence totals (excused or unexcused).

Student Behavior: Students are expected to conduct themselves in a positive manner, respectful of fellow students, instructors, administrators, staff, and visitors. Each student will be familiar with and abide by all behavior/conduct guidelines listed in the HHS Student Handbook and the AZ-862 Cadet Handbook. These publications cover guidelines for profanity, consumption of food/drinks, behavior consequences, and more. Specific consequences for breaches of student conduct expectations will vary based on the offense. Inappropriate behavior in class or that witnessed by an instructor will result in a spot correction by the instructor, followed by a one-on-one counseling session if necessary. Continued breaches will result in the instructor calling a parent/guardian to apprise them of the behavior and to request assistance in modifying it. Breaches of a similar nature or severity subsequent to the call home will result in an administrative referral to the Assistant Principal.

Appropriate Use of Technology: The Governing Board intends that technological resources provided by the District be used in a safe responsible and proper manner in support of the instructional program and for the advancement of student learning. It is the policy of the Chandler Unified School District to maintain an

environment that promotes ethical and responsible conduct in all electronic resource activities by staff and students. The District reserves the right to monitor use of the District's systems for improper use without warning or prior consent. Computer files and electronic communications, including email, are not private and may be accessed by the District at any time. Inappropriate use may result in disciplinary action and/or legal action in accordance with the law and Board policy. Please visit the student handbook on the HHS website for additional details. Cadets will not use personal electronic devices in the classroom without express permission from the instructor. Cell phones and similar devices will be silenced and stowed unless the instructor has authorized their use.

Student Rights and Responsibilities in Our Diverse Educational Environment: All individuals have a right to an educational environment free from bias, prejudice and bigotry. As members of the Hamilton High School educational community, students are expected to refrain from participating in acts of harassment that are designed to demean another student's race, gender, ethnicity, religious preference, disability or sexual orientation.

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Hamilton HS AFJROTC Competitive Drill Team Contract

1. Hamilton High School JROTC has a highly visible drill team. The drill team competes in several drill competitions, parades and a myriad of community performances during the school year. The Hamilton High School JROTC Drill Team gives all cadets the opportunity to show their skills on the drill pad and in the local community. The Drill Team Coordinator (MSgt Driver) teaches the cadets the skills they need to succeed. To be successful takes a lot of hard work, practice and discipline. All cadets are expected to participate in drill class each day, **and any practices when scheduled**, unless there is an excused absence.
2. JROTC Drill is an accredited course, with a built-in extra-curricular component. As such it receives one-half credit per semester for physical education (PE). Two semesters of drill fulfill the one credit PE requirement for graduation.
3. The grade earned in drill is based on three factors: participation, performance, and precision. **All in-state drill team performances are mandatory and factor into the cadet's grade.** (See attached rubric) How reasonable is it for a football player, basketball player, softball player or any other sport team member to tell the coach they have to miss a game because they are going to an amusement park, or on a family trip. The same consideration needs to be given for your drill team athletes. **Please plan family events and appointments so as to allow your cadets to compete in the sport they practice for.** There are provisions for medical and family emergencies. If a cadet is academically ineligible to perform or is not on a specific team, **their presence at any drill team performance is still required.**
4. The zero hour class period at HHS starts at 0625hrs and ends at 0720hrs, every school day. Beginning on August 5th, Drill class starts at 0600 hrs. **Students need to arrive 10 minutes prior to class start, to retrieve equipment and prepare for practice/class.** The school bus does not drop students off at the start of 1st period. They drop off students about 15 minutes ahead of 1st period to give them time to get to class. It is the zero hour student's (and ultimately, their parents/guardians) responsibility for transportation to Hamilton High School in the morning. Arizona College Prep students who are on drill are also enrolled in the 1st hour class. Cadets from ACP must secure their own transportation to ACP on even block days. Showing up late for class, missing class or not attending drill meets is detrimental to the whole team and reflects unfavorably on the cadet's commitment to the team. The consequences for cadets who are habitually late for class, do not participate in drill practice or show up for drill events, unless excused by the Aerospace Science Instructor, MSgt Driver, is the possibility of being dropped from this class with a grade of "F".
5. Cadets travel to and from drill events with the team. Cadets are not authorized to take their own vehicles to and from drill events.
6. In addition to the AIA competition rules, cadets will be expected to maintain at least a grade of "C" in this class and the JROTC courses they are enrolled in. For drill, to be able to compete, drill team members must have at least a 65% in each of their other classes. Failure to meet the grade requirement will render the cadet ineligible to compete at drill events.
7. A rubric is provided to help you in the assessment process

Hamilton HS AFJROTC Competitive Drill Team Failing Grade Policy

1. This section is to advise you of the policy regarding failing grades and continuation on the drill team. The Arizona Inter-Scholastic Association states students competing in sports activities (football, basketball, and JROTC drill teams) must be passing all their classes to be eligible to compete. To regain eligibility the student must spend one uninterrupted academic week in study hall (known as Athletic Study Hall) and have a passing grade at the end of that week. This means from the first academic day of the week until the last academic day of that week the student must attend study hall. The student must also achieve a grade of a “D” or higher. The policy used for the HHS AFJROTC Drill Team is detailed in the paragraphs below.

2. Grade checks will be conducted periodically during a quarter. If this grade check is not from a progress report or report card and the student is failing, said cadet will be rendered ineligible for any competition that week unless the grade is elevated by 1530 hrs., the day before a drill meet. If the grade check is conducted from a progress report or a report card and the cadet has a failing grade, said cadet must spend one uninterrupted academic week in study hall and raise the failing grade to a “D” or higher. While the cadet is in the Athletic Study Hall they are not allowed to practice with the team. This first academic week can be during the Drill class (zero hour)

3. Should the cadet not raise his/her grade during the first week, the next academic week is on the cadet’s time (after school). The cadet must attend drill class but will do other assignments and will not practice with the team.

- If the cadet is still in study hall after the first academic week a message will be sent to the parents regarding their cadet.
- If a cadet misses a study hall session (excused or unexcused) a message will be sent to the parents regarding their cadet.
- If a cadet has not achieved a passing grade by the end of the second academic week, or has missed study hall sessions, a conference will be arranged between the cadet, the cadet’s parents, and the drill team coordinator to discuss the cadet’s ability to continue with the drill team

4. When the student has raised their grade to a “D”, and **they have finished one uninterrupted week in Athletic Study Hall** they will be allowed to practice with the team. However, the cadet must have a 65% in all their other classes and a “C” in their JROTC courses in order to compete.

5. It is not my goal to remove a cadet from drill however, if a cadet cannot maintain academic viability, one area that must be considered is that drill may be a reason for the academic short fall. A cadet may attend study sessions provided by the school at any time. The cadet corps also has the Kitty Hawk Air Society, a peer facilitated tutoring group similar to National Honor Society. Should your cadet struggle academically, hopefully they will avail themselves of these opportunities for success.

Hamilton HS AFJROTC Competitive Drill Team Compliance Issues

1. This section addresses dress and appearance compliance issues as they relate to members of the drill team.
2. Each cadet is required to be in the strictest compliance with Air Force Instruction 36-2903, Dress and Appearance of Air Force Personnel. Cadets in uniform are highly visible inside the school and to the public as well. The public and the AFJROTC staff expect the cadets to be in compliance with uniform standards. How much more so at drill events where they are judged on appearance and that judgment can mean the difference between winning and losing. By signing this letter, you will be giving your permission to allow me to bring your cadet into compliance with the dress and appearance standards, should they show up out of standards prior to any drill team event. What follows is a list of some of the corrections that may be needed in the event a cadet is lacking in the area of dress and appearance: Services provided will have a fee attached to them. The collected fee will go into the HHS/AFJROTC Student Activity Account.

- a. Hair out of standards: Male cadets must show up to drill events with a fresh haircut. **Fresh means cut no more than 24hrs prior to the start of a drill meet.** The style must conform to Air Force standards. Because we are a team, uniformity is the key. **A “zero to three” is the drill team standard for male hair.** If a haircut is needed, and time allows, the cadet can be given a “High and Tight” (Marine Corps style) or a Boot Camp (1/8 of an inch high all around) haircut. If time is not available, the cadet will not compete and receive a substandard grade for the event.

Female cadets must show up to drill competitions with the same hair style. A well-groomed sock bun is the standard for females with hair that must be put up. No braids, ponytails, feathering, layers, extensions, and no coloring in the hair that isn't natural. If the hair is too short for a sock bun, do your best to pin it up and to make the hair look uniform with the other female team members. If we must pin the hair, we will charge \$2.00 for hair bands or pins. If that won't work, we will only cut enough to get the hair above the collar. If time is not available, the cadet will not compete and receive a substandard grade for the event.

- b. Shave: Male cadets must shave immediately before arrival (not the night before). If they did not shave appropriately, they will be given a razor to shave with. If time is not available, the cadet will not compete and receive a substandard grade for the event.
- c. Fingernails out of standards: Nail polish remover will be used to remove improper nail polish. Only females may have an authorized nail polish color, a French manicure with clear polish and white tips, or no polish at all. If polish is worn all cadets must have the same color. If the cadet has appliqués, they will be removed. If they cannot be removed, the cadet will be given a substandard grade for the event. Nail polish remover price. If time is not available, the cadet will not compete and receive a substandard grade for the event.

3. The Air Force uniform directives are very clear about body piercing/tattoos and uniform wear. In AFJROTC, generally the uniform is not worn on a daily basis so in some cases the line between what is authorized and what is not can get blurred. Please do not misinterpret the intent of this section. If you allow your cadet to get any type of body piercing (earrings, gauges, snake bites . . . etc.) or tattoo that is fine but, when the cadet puts on the uniform the piercing/tattoo must comply with the uniform standard. This means:

- a) Females can only wear one pair of earrings at a time; one earring per lobe, at the same level, in the lowest portion of the ear. Earrings must be either: gold, silver, pearl or diamond. Earrings will be small and spherical or round in appearance. For drill, all female members must have matching earrings. The drill team keeps a stock of earrings
- b) Males will not wear any type of earring while in uniform.
- c) While in uniform, males and females will not wear any type of nose ring, tongue piercing or other visible body piercing, including those that can be seen through the uniform or prohibit the proper wear of the uniform.
- d) Tattoos cannot be visible on the wrists, hands or from the base of the neck up.

4. In the past cadets have stated they cannot remove gauges, earrings, etc. “because the hole will close” Although there is a measure of truth to this, it cannot be used as an excuse for being out of compliance. In short, while in uniform the cadet must be in full compliance with uniform standards. This means removal of any unauthorized piercing for the period the uniform must be worn. If the cadet will not comply with the standard, they will not be allowed to compete and receive a substandard grade for the event, competition or performance requiring uniform wear.

5. With your help I am confident we won't have any compliance issues.

Hamilton HS AFJROTC Competitive Drill Team Equipment Fees Exhibition Uniform Fees

1. Drill Team members are expected to adhere to the highest uniform standards. When they are in competition they will be scrutinized by inspectors at very close range. The smallest nick, scratch or scuff will cause our team to get demerits. All cadets are issued a set amount of uniform items and are expected to wear them to drill meets as well as to other AFJROTC functions. The Air Force does allow for drill team uniforms to be issued but doesn't allocate funds for additional sizing and alterations. Being a drill team member means many parts of the cadet uniform get "beat up" faster than non-drill team members and must be replaced continuously.

2. I have compiled a list of items the drill team members need to have replaced more frequently than other cadets. The cost for these items is listed below. The Drill Team Equipment Fee is a yearly fee. The fee will be used to purchase the following items for your drill team member:

- 2 Plastic Name Tags
- 1 Metal Name Tag
- 1 Blue Service Belt
- 1 Ribbon Rack for wear on service coat
- 1 Pair of shirt garters

3. AFJROTC will provide a service shirt, service trousers and corfam (shiny) shoes for your cadet to wear at drill meets but doesn't provide additional funding for altering the uniform items. The shirts and pants will need to be altered to fit the individual cadet. The initial fee for this alteration is \$25 per year. Each year the fee collected will go toward altering the drill uniform to fit your cadet. This drill uniform is for drill performances only, not for wear during school.

4. A travel uniform, practice shirts, practice shorts, garment bag and ditty (sport duffle) bag will be required for all cadets on the drill team. These items allow your cadet to keep track of personal clothing items while at a meet. These pieces of equipment are to be worn and used at meets either in state or out. The travel uniforms will be ordered before fall intersession, and they will be ready by the first drill meet. The practice uniforms will be worn each day for drill class and will be distributed when fees are received.

5. Please make your payment at the HHS bookstore, either in person or through Infinite campus. Unfortunately, Arizona Tax Credit cannot be used for these items because the total value is over \$10 and the items will not be retained by the school. All fees should be paid by 05 Aug 2024. A receipt will be provided for you.

AZ-862 DRILL TEAM FEES AND EQUIPMENT FEES		
DESCRIPTION	PRICE	QUANTITY
DRILL TEAM EQUIPMENT FEE		
BELT W/B*@	\$12.00	1
PLASTIC NAME TAGS*@	\$3.00	2
METAL NAME TAGS*@	\$8.00	1
SERVICE COAT RIBBON RACK*@	\$6.00	1
SHIRT GARTERS*@	\$6.00	1
SUB TOTAL	\$35.00	
TRAVEL UNIFORM*	\$90.00	1 SET
TEAM GARMENT BAG*	\$7.00	1
TEAM DUFFLE BAG*	\$25.00	1
DRILL TEAM PRACTICE SHIRTS*	\$50.00 (set of 3)	1 SET
DRILL TEAM PRACTICE SHORTS*	\$10.00	1 PAIR
UNIFORM ALTERATIONS*	\$25.00	
SUB TOTAL	\$207.00	
TOTAL	\$242.00	

*Cadets who are new to drill (never been on drill), will pay \$242.00, for all items on this list.

@Cadets who have been on before (at HHS) need pay \$35.00 unless they are missing item in the second list, or their uniform needs to be refit

This permission slip is for In State Drill Team Competitions, not during school hours. Return this page to Drill Team Coordinator

**Hamilton High School Field Trip Permission Form
2024/2025 AFJROTC Drill Team/Color Guard Competitions/Events**

Dear Parent/Guardian:

The AFJROTC Drill Team/Color Guard has drill competitions/events on the following dates:

SEP 2024	NOV 2024	DEC 2024	JAN 2025	MAR 2025	APR 2025
14	2	15	11	28	5
	9				
	10				
	11				

Please remember these dates are tentative. A revised schedule is posted and updated periodically on the drill team web page. Transportation will be provided by the school district. Sponsors are Lt Col Kline and MSgt Driver.

I hereby give _____ (student's name) permission to attend the AFJROTC drill competitions and parades on the above dates and any other Saturday that may be added to the schedule at a later date. Any drill team/color guard events scheduled on school days will require an individual permission form. This form does not cover other field trips or out of state trips.

I GIVE MY PERMISSION FOR THE HHS AFJROTC STAFF TO ADMINISTER THE FOLLOWING OVER THE COUNTER MEDICATION TO MY CADET AS INDICATED BY THE SYMPTOMS THEY PRESENT AND THE INDICATIONS FOR USE. (PLACE A CHECK MARK BY ALL APPLICABLE MEDICATION ALLOWED TO BE ADMINISTERED)

__TYLENOL

__ADVIL

__ALEVE

__ASPIRIN

PARENT/GUARDIAN SIGNATURE

EMERGENCY PHONE NUMBER

Return this page to Drill Team Coordinator

Competitive Drill Syllabus Acknowledgement – 2024/2025 School Year

Student and parent should review the syllabus, and then sign this acknowledgement. I acknowledge that I have received and understand the course syllabi

Student's Printed Name Student's Signature Date

I acknowledge that I have reviewed and understand the above items with my student.

Parent's Printed Name Parent's Signature Date

AFJROTC Drill Team Contract Acknowledgement – 2024/2025 School Year

Student and parent should review the Drill Team Contract, and then sign this acknowledgement
I understand and agree to abide by the HHS/AFJROTC Drill Team Contract and understand the consequences for non-compliance.

Student's Printed Name Student's Signature Date

I understand and agree to the HHS/AFJROTC Drill Team Contract for my son/daughter/ward

Parent's Printed Name Parent's Signature Date

Failing Grade Policy Acknowledgement – 2024/2025 School Year

Student and parent should review the failing grade policy section, and then sign this acknowledgement
I understand and agree to follow the HHS/AFJROTC Drill Team Policy for failing grades and understand the consequences for non-compliance.

Student's Printed Name Student's Signature Date

I understand and agree to this HHS/AFJROTC Drill Team Policy on failing grades for my son/daughter/ward

Parent's Printed Name Parent's Signature Date

Return this page to Drill Team Coordinator

Compliance Issues Acknowledgement – 2024/2025 School Year

Student and parent should review the compliance issue section, and then sign this acknowledgement
I understand and agree to follow the HHS/AFJROTC Drill Team Policy for compliance issues and understand
the consequences for non-compliance.

Student's Printed Name Student's Signature Date

I understand and agree to this HHS/AFJROTC Drill Team Policy for my son/daughter/ward

Parent's Printed Name Parent's Signature Date

Drill Team Equipment Fees Acknowledgement – 2024/2025 School Year

Student and parent should review the equipment fees section, and then sign this acknowledgement
I understand and agree to follow the HHS/AFJROTC Drill Team Policy regarding fees associated with this
class.

Student's Printed Name Student's Signature Date

I understand and agree to this HHS/AFJROTC Drill Team Policy regarding fees associated with this class and
will pay the amounts specified by the due dates indicated.

Parent's Printed Name Parent's Signature Date

Return this page to Drill Team Coordinator

Cadet Name:	
Address:	
Home Phone Number:	
Cell Phone:	
Email address:	
Parent Guardian Name:	
Contact number:	
Email address:	

The instructors will use the information on this contact sheet to keep parents and cadets informed of events. It will also be used if a cadet is needed for a detail, or if a cadet doesn't show up for an event.

Students do not have access to this sheet. **Return this page to the drill team coordinator**

PARTICIPATION

THIS THREE PAGE RUBRIC IS FOR YOUR RECORDS

<i>OUTSTANDING</i>	<i>EXCELLENT</i>	<i>SATISFACTORY</i>	<i>MARGINAL</i>	<i>UNSATISFACTORY</i>
<ul style="list-style-type: none"> - No unexcused/excused absences/tardies for class during the grading period 	<ul style="list-style-type: none"> - No more than one excused absence or tardy for the grading period - No unexcused absences /tardies during the grading period 	<ul style="list-style-type: none"> - No more than two excused absences/ tardies for class during the grading period - No more than one unexcused absence/tardy for class during the grading period 	<ul style="list-style-type: none"> - No more than three excused absences/ tardies for class during the grading period - No more than two unexcused absence/tardy for class during the grading period 	<ul style="list-style-type: none"> - Numerous excused absences/tardies for class during the grading period - Numerous unexcused absences/tardies for class during the grading period - Missed a drill team event
<ul style="list-style-type: none"> -Attends and competes at all drill team events 	<ul style="list-style-type: none"> -Attends and competes at all drill team events 	<ul style="list-style-type: none"> -Attends all drill team events* 	<ul style="list-style-type: none"> - Attends all drill team events* 	<ul style="list-style-type: none"> - THIS IS AN AUTOMATIC GRADE OF 0 FOR THE EVENT REGARDLESS OF ANY OTHER FACTORS**
<ul style="list-style-type: none"> - Adheres to drill team chain of command 	<ul style="list-style-type: none"> - Frequently adheres to drill team chain of command 	<ul style="list-style-type: none"> - Usually adheres to drill team chain of command 	<ul style="list-style-type: none"> - Frequently breaks the drill team chain of command 	<ul style="list-style-type: none"> - Does not follow the drill team chain of command
<ul style="list-style-type: none"> - Productive practice sessions <ul style="list-style-type: none"> - Not disruptive - Provides input to better the team - Assists cadets with mastery of skills 	<ul style="list-style-type: none"> - Productive practice sessions <ul style="list-style-type: none"> - Rarely disruptive - Frequently provides input to better the team - Frequently assists cadets with mastery of skills 	<ul style="list-style-type: none"> - Productive practice sessions <ul style="list-style-type: none"> - Has a tendency to be disruptive - Generally does not provide input to better the team - Rarely assists cadets with mastery of skills 	<ul style="list-style-type: none"> - Unproductive practice sessions <ul style="list-style-type: none"> - Frequently disruptive - Rarely provides input to better the team - Rarely if ever assists cadets with mastery of skills 	<ul style="list-style-type: none"> - Unproductive practice sessions <ul style="list-style-type: none"> - Constantly disruptive - Does not provided input to better the team - Does not assist cadets with mastery of skills

* Any cadet who is ineligible to compete at a drill event is still required to attend the event, to support their team, as part of the participation factor. Cadets who **remain** ineligible for extended periods of time are not considered as performing satisfactorily.

** **To be excused from an event a note from parent/guardian with contact phone number must be presented to Drill Team Coordinator not less than 48 hours prior to a drill team event. Actual emergencies or illnesses the day of a drill event requires notification from the parent(s) within 1 hour of drill event start time BUT NOT LATER THAN 0630 THE FIRST SCHOOL DAY AFTER THE EVENT**

PERFORMANCE

OUTSTANDING	EXCELLENT	SATISFACTORY	MARGINAL	UNSATISFACTORY
<ul style="list-style-type: none"> - Exceeds AFJROTC standards for dress and appearances - Rarely incorrectly answers Drill Questions - Turns in issued equipment and/or paperwork before the day requested <ul style="list-style-type: none"> - Issued equipment is CLEAN, DRY, and SERVICEABLE when turned in - Paperwork was not given to cadet a 2nd time - Always adheres to weapons safety rules <ul style="list-style-type: none"> - Doesn't joke or jest - Doesn't open bolt or pull trigger EXCEPT during inspection and assembly/disassembly - Doesn't point weapons at people and things - Seeks/attains command positions on drill team 	<ul style="list-style-type: none"> - Always in compliance with AFJROTC standards for dress and appearances - Seldom incorrectly answers Drill Questions - Turns in issued equipment and/or paperwork on the day requested <ul style="list-style-type: none"> - Issued equipment is CLEAN, DRY, and SERVICEABLE when turned in - Paperwork was not given to cadet a 2nd time - Consistently adheres to weapons safety rules <ul style="list-style-type: none"> - Doesn't joke or jest - Doesn't open bolt or pull trigger EXCEPT during inspection and assembly/disassembly - Doesn't point weapons at people and things - Seeks/attains command positions on drill team 	<ul style="list-style-type: none"> - Usually complies with AFJROTC standards for dress and appearances - Has a tendency to incorrectly answer Drill Questions - Turns in issued equipment and/or paperwork one day after the day requested * <ul style="list-style-type: none"> - Issued equipment is not CLEAN, DRY, and SERVICEABLE when turned in - Paperwork was given to cadet a 2nd time - Usually adheres to weapons safety rules <ul style="list-style-type: none"> - Has joked or jested with weapon - Has opened bolt or pulled trigger for other than inspection and assembly/disassembly - Has pointed weapons at people and things - Follows, doesn't seek command positions on drill team 	<ul style="list-style-type: none"> - Usually out of compliance with AFJROTC standards for dress and appearances - Seldom answers Drill Questions correctly - Continuously turns in issued equipment and or paperwork late* <ul style="list-style-type: none"> - Issued equipment is not CLEAN, DRY, and SERVICEABLE when turned in - Paperwork repeatedly given to cadet - Frequently disregards weapons safety rules <ul style="list-style-type: none"> - Tends to joke or jest with weapon - Tends to open bolt or pull trigger for other than inspection and assembly/disassembly - Tends to point weapons at people and things - Has to be coaxed to perform with drill team 	<ul style="list-style-type: none"> - Rarely in compliance with AFJROTC standards for dress and appearances - Rarely answers Drill Questions correctly - Turns in issued equipment and/or paperwork a week or more after the day requested* <ul style="list-style-type: none"> - Issued equipment is not CLEAN, DRY, and SERVICEABLE when turned in - Paperwork repeatedly given to cadet - Rarely adheres to weapons safety rules <ul style="list-style-type: none"> - Jokes or jests with weapon continuously - Opens the bolt or pulls trigger for other than inspection and assembly/disassembly - Continuously points weapons at people and things - Not a team player

*** GRADE FOR ASSIGNMENT IS REDUCED BY 40% THE DAY AFTER PAPERWORK OR EQUIPMENT IS DUE. A GRADE OF ZERO FOR THE ASSIGNMENT WILL BE GIVEN ON THE THIRD DAY EQUIPMENT/PAPERWORK IS LATE. MERITS AS WELL AS BONUS POINTS MAY BE GIVEN FOR EARLY TURN IN.**

PRECISION

OUTSTANDING	EXCELLENT	SATISFACTORY	MARGINAL	UNSATISFACTORY
<ul style="list-style-type: none"> - Mastered all individual drill movements and flight drill movements in accordance with applicable manuals - Mastered all phases of unarmed exhibition drill sequence - Mastered the Manual of Arms in accordance with applicable manuals - Mastered all phases of armed exhibition drill sequence - Mastered all Color Guard procedures in accordance with applicable manuals 	<ul style="list-style-type: none"> - Mastered all individual drill movements and flight drill movements in accordance with applicable manuals <ul style="list-style-type: none"> - Minor mistakes made, errors corrected and not repeated - Mastered all phases of unarmed exhibition drill sequence <ul style="list-style-type: none"> - Minor mistakes made, errors corrected and not repeated - Mastered the Manual of Arms in accordance with applicable manuals <ul style="list-style-type: none"> - Minor mistakes made, errors corrected and not repeated - Mastered all phases of armed exhibition drill sequence <ul style="list-style-type: none"> - Minor mistakes made, errors corrected and not repeated - Mastered all Color Guard procedures <ul style="list-style-type: none"> - Minor mistakes made, errors corrected and not repeated 	<ul style="list-style-type: none"> - Can do all individual drill movements and flight drill movements in accordance with applicable manuals <ul style="list-style-type: none"> - Minor mistakes made, - Additional instruction needed to correct problems, errors sometimes repeated - Can do all unarmed exhibition drill sequence <ul style="list-style-type: none"> - Minor mistakes made, - Additional instruction needed to correct problems, errors sometimes repeated - Can do Manual of Arms in accordance with applicable manuals <ul style="list-style-type: none"> - Minor mistakes made, - Additional instruction needed to correct problems, errors sometimes repeated - Can do all armed exhibition drill sequence <ul style="list-style-type: none"> - Minor mistakes made, - Additional instruction needed to correct problems, errors sometimes repeated - Can do all Color Guard procedures <ul style="list-style-type: none"> - Minor mistakes made, - Additional instruction needed to correct problems, errors sometimes repeated 	<ul style="list-style-type: none"> - Can do most individual drill movements and flight drill movements in accordance with applicable manuals <ul style="list-style-type: none"> - Mistakes made, - Additional instruction needed to correct problems, errors often repeated - Can do most of unarmed exhibition drill sequence <ul style="list-style-type: none"> - Mistakes made, - Additional instruction needed to correct problems, errors often repeated - Can do most Manual of Arms in accordance with applicable manuals <ul style="list-style-type: none"> - Minor mistakes made, - Additional instruction needed to correct problems, errors often repeated - Can do most of armed exhibition drill sequence <ul style="list-style-type: none"> - Minor mistakes made, - Additional instruction needed to correct problems, errors often repeated - Can do most Color Guard procedures <ul style="list-style-type: none"> - Minor mistakes made, - Additional instruction needed to correct problems, errors often repeated 	<ul style="list-style-type: none"> - Can do some individual drill movements and flight drill movements in accordance with applicable manuals <ul style="list-style-type: none"> - Major mistakes made, - Continuous instruction needed to perform drill movements to prevent frequent errors - Can do some of unarmed exhibition drill sequence <ul style="list-style-type: none"> - Major mistakes made, - Continuous instruction needed to perform drill movements to prevent frequent errors - Can do some Manual of Arms in accordance with applicable manuals <ul style="list-style-type: none"> - Major mistakes made, - Continuous instruction needed to perform Manual of Arms to prevent frequent errors - Can do some of armed exhibition drill sequence <ul style="list-style-type: none"> - Major mistakes made, - Continuous instruction needed to perform exhibition techniques to prevent frequent errors - Can do some Color Guard procedures <ul style="list-style-type: none"> - Major mistakes made, - Continuous instruction needed to perform procedures to prevent frequent errors

The rankings of Outstanding, Excellent, Satisfactory, Marginal and Unsatisfactory **do not** directly correspond to the letter grades of A, B, C, D and F. They are verbiage used to determine a particular level of mastery or acceptance of responsibility for each factor. There is no make-up work if a cadet misses a competition or event. The letter grades a cadet receives are a direct representation of the effort level the cadet puts forth.